

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Jen Josephson

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: June 29, 2020

Time/Location: 3:45pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/76465072481?pwd=QTYrYjFka0wxVIYveUVkWWdyczM2dz09>

Meeting ID: 764 6507 2481

Password: 6FgNRv

REGULAR MEETING AGENDA

1. REGULAR SESSION

1.1 Call to Order and Roll Call

1.2 Approval of Minutes from Regular Meeting of 4/27/2020 and 5/18/2020

2. PUBLIC COMMENTS

3. DISCUSSION/ACTION ITEMS

3.1 CORE: Project Request - Technology Devices

CORE is requesting funding for additional technology on campus

3.2 CORE: Project Request - Classroom AV Equipment

CORE is requesting funds for Classroom AV Equipment

3.3 CORE: Project Request - Gym AV Equipment

CORE is requesting additional funds for the Gym AV project

3.4 Appointment of Alternate Committee members for Sherwood Montessori & Forest Ranch

Sherwood Montessori & Forest Ranch will appoint an alternates to the committee

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

4.1 Adjourn; Next meeting July 27, 2020 via Zoom

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

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Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco Herzog

Wildflower Open Classroom: Tom Hicks & Jonas

Chico Unified School District Measure K Charter School Committee Meeting Notice

Date: April 27, 2020

Time/Location: 3:30pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/71241238551?pwd=QTllbnVSZjFBRlBWNlZXM0JVt1Q3dz09>

Meeting ID: 712 4123 8551

Password: 6SrCB7

DRAFT: REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Called to Order at 3:33 p.m.

1.2 Attendance:

Blue Oak Charter School: Susan Domenighini (arrived at 3:35 p.m.)

Inspire School of Arts and Sciences: Doris Luther, Jen Josephson

Chico Country Day Charter School: Margaret Reece

Nord Country School: Lisa Speegle

CORE Butte Charter School: Mary Cox (absent)

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks

Chico Unified School District: Jacklyn Kruger, Julie Kistle, Mike Weisenborn

1.2 Approval of Minutes from Regular Meeting of 2/24/20 & Special Meeting of 2/24/20
Lisa Speegle motioned to approve the minutes with amendments; Doris Luther seconded.
Motion passes.

Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:

Student Participation:

At the discretion of the Chair, students may be given priority to address items to the Committee

Public input on specific agenda items and those items not on the agenda:

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

Special Needs: If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

Copies of Agendas and Related Materials: Materials are available at the meeting, on the CUSD website at www.chicousd.org, or in the district office prior to the meeting @ 1163 East 7th Street, Chico, CA 95928.

Approved 6/0/1/1	Aye	Nay	Abstain	Absent
BOCS: Susan Domenighini	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox				x
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christia Marasco			x	
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks	x			

2. PUBLIC COMMENTS

Doris Luther commented on the need for a special meeting.

3. DISCUSSION/ACTION ITEMS

3.1 Cash flow of Measure K funds in the charter school apportionment:

Jaelyn shared a simplified tracking worksheet with summaries of each charter school's Measure K spending and available balances, and the charter facilities group activities as a whole. The worksheets include series A, B, C as well as Step Up's activity, each project requested, and remaining balances. This simplified tracking worksheet is intended to be user-friendly and transparent for charter school board members.

3.2 Chico Country Day School: Project Request - Building Project

CCDS requested funds for the Kinder/Main Office project

Doris Luther motioned to approve; Lisa Speegle seconded. Motion passes.

Discussion included the need to develop timelines of projects to ensure that cash flow will be adequate for projects' completions. These will be on the next agenda.

Approved 7/0/0/1	Aye	Nay	Abstain	Absent
BOCS: Susan Domenighini	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox				x

Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christia Marasco	x			
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks	x			

3.3 Appointment of Alternate Committee members for Forest Ranch Charter school. Forest Ranch asked to table this item until next meeting.

4. ITEMS FROM COMMITTEE MEMBERS

4.1 Doris Luther requested a special meeting to consider a time-sensitive project, this will be Monday, May 4th at 3:30 p.m.

5. ADJOURNMENT

5.1 Adjourned at 4:07 p.m.; Next regular meeting May 18, 2020 via Zoom; special meeting May 4th.

Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Jen Josephson

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Monica Woodward

Forest Ranch Charter School: Kiersten Morgan & Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

Chico Unified School District Measure K Charter School Committee Meeting Notice Date: May 18, 2020

Time/Location: 3:45pm via Zoom

Join Zoom Meeting

<https://us04web.zoom.us/j/79682429336?pwd=akhTdlIUQldtRnBIM0xyL3pINWM3QT09>

Meeting ID: 796 8242 9336

Password: 9EBvq4

REGULAR MEETING MINUTES

1. REGULAR SESSION

1.1 Called to order at 3:46 p.m.

Attendance:

Blue Oak Charter School: Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, Jen Josephson

Chico Country Day Charter School: Margaret Reece

Nord Country School: Lisa Speegle

CORE Butte Charter School: Mary Cox

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks (absent)

Chico Unified School District: Jacklyn Krueger, Julie Kistle, Mike Weisenborn

1.2 Approval of Minutes from Regular Meeting of 4/27/2020

Tabled until June meeting.

2. PUBLIC COMMENTS

None.

3. DISCUSSION/ACTION ITEMS

3.1 Sherwood Montessori: Project Request - Building Project - portable relocation
Sherwood requested funds for the remaining costs of the portable relocation.

Christian Marasco motioned to approve the request; Doris Luther seconded; Motion passes.

Approved 7/0/0/1	Aye	Nay	Abstain	Absent
BOCS: Buck Ernest	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			

Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco	x			
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks				x

- 3.2 Forest Ranch Charter School: Project Request - Flooring Forest Ranch requested funds for the flooring project.
Doris Luther motioned to approve request; Mary Cox seconded;
Motion passes.

Approved 7/0/0/1	Aye	Nay	Abstain	Absent
BOCS: Buck Ernest	x			
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco	x			
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks				x

- 3.3 Cash Flow for future projects:
Tabled until next meeting. Committee members will fill a document to the best of their ability describing plans for Measure K funds and timelines for needing funds to complete projects.
- 3.4 Appointment of Alternate Committee members for Forest Ranch Charter school. Forest Ranch will appoint an alternate to the Measure K Committee
Tabled until future meeting. Sherwood Montessori will also propose an appointee for alternative member.

4. ITEMS FROM COMMITTEE MEMBERS

5. ADJOURNMENT

5.1 Adjourned at 4:05 p.m. Next meeting June 29, 2020 via Zoom.

Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION: Technology Devices (COVID-19)

Name of School	CORE Butte Charter School
Address of School	2847 Notre Dame Blvd
Contact Name	Mary Cox
Contact Phone/Email	530-809-4152
Year Established	2007
Charter Renewal Date	6-2024
CDS Code	04100410114991
Charter Number	0945
Website	corebutte.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

CORE Butte is considering moving to a 1:1 device model for 6th-12th grade students. Due to COVID-19 the recommendation is that students do not share devices as that is where germs are easily spread and computers are difficult to keep sanitized. In order for CORE Butte to move toward this model, we are in need of additional laptops to check out to students.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 892/833

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
29.21

6. Project Schedule

*Please briefly describe the timeline for the project planning and completion.
The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be installed and ready to use before the start of school.*

8. **Preliminary Estimate (Cost)**

	Round I	Round II
Allocation (revised)	\$1,243,689.00	\$1,544,531.00
Plus Funds Returned	\$2,502.50	
Less Previously Allocated Funds (proj)	\$1,245,993.98	837,544.02
Less Previously Allocated Funds (exps)	2,246.21	721.89
Less Current Project Funds Req.		40,000.00
Remaining Allocation	\$(2,048.69)	\$666,265.09

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

- Project Narrative: general scope of work ___ *Included*
- Enrollment Capacity: Current Facility and/or Proposed ___ *Included*
- Preliminary Estimate (Cost) ___ *Included*
- Project Schedule ___ *Included*

Building/Modernization/Renovation Projects

- Feasibility Study and Site Review ___ *Included* ___ *Not Applicable*
- Enrollment Capacity: Current Facility and/or Proposed ___ *Included* ___ *Not Applicable*
- Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* ___ *Included* ___ *Not Applicable*
- Facility Assessment ___ *Included* ___ *Not Applicable*
- Schematic Drawing(s) *(areas of work)* ___ *Included* ___ *Not Applicable*
- CEQA Process Determination *(pre-CEQA-form)* ___ *Included* ___ *Not Applicable*
- Design Development Drawings ___ *Included* ___ *Not Applicable*
- Design or Bid Estimate ___ *Included* ___ *Not Applicable*
- Construction Documents ___ *Included* ___ *Not Applicable*

For Committee Use:

All necessary documents were included:

_____ **yes** _____ **no**

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? 6/12/2020

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

*For questions or clarifications relative to the completion of this application, please contact:
Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*

Measure K Charter School Facilities Committee
Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION: Classroom AV Equipment for Telecasting Lessons (COVID-19)

Name of School	CORE Butte Charter School
Address of School	2847 Notre Dame Blvd
Contact Name	Mary Cox
Contact Phone/Email	530-809-4152
Year Established	2007
Charter Renewal Date	6-2024
CDS Code	04100410114991
Charter Number	0945
Website	corebutte.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

CORE Butte is preparing to re-open school sites in August and will support a blended program which may require teachers to regularly telecast their classes. Installing A/V equipment in the classrooms will allow CORE Butte teachers to continue instructing students through distance learning and allow the school to run a hybrid model program.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 892/833

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
29.21%

6. Project Schedule

*Please briefly describe the timeline for the project planning and completion.
The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be installed and ready to use before the start of school.*

8. **Preliminary Estimate (Cost)**

	Round I	Round II
Allocation (revised)	\$1,243,689.00	\$1,544,531.00
Plus Funds Returned	\$2,502.50	
Less Previously Allocated Funds (proj)	\$1,245,993.98	877,544.02
Less Previously Allocated Funds (exps)	2,246.21	721.89
Less Current Project Funds Req.		40,000.00
Remaining Allocation	\$(2,048.69)1	\$626,265.09

School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

Documentation *(please indicate those completed)*

All Projects

- Project Narrative: general scope of work _____ *Included*
- Enrollment Capacity: Current Facility and/or Proposed _____ *Included*
- Preliminary Estimate (Cost) _____ *Included*
- Project Schedule _____ *Included*

Building/Modernization/Renovation Projects

- Feasibility Study and Site Review _____ *Included* ___ *Not Applicable*
- Enrollment Capacity: Current Facility and/or Proposed _____ *Included* ___ *Not Applicable*
- Pre-Schematics *(to be completed by a District approved architect and/or engineering team)* _____ *Included* ___ *Not Applicable*
- Facility Assessment _____ *Included* ___ *Not Applicable*
- Schematic Drawing(s) *(areas of work)* _____ *Included* ___ *Not Applicable*
- CEQA Process Determination *(pre-CEQA-form)* _____ *Included* ___ *Not Applicable*
- Design Development Drawings _____ *Included* ___ *Not Applicable*
- Design or Bid Estimate _____ *Included* ___ *Not Applicable*
- Construction Documents _____ *Included* ___ *Not Applicable*

For Committee Use:

All necessary documents were included:

_____ **yes** _____ **no**

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? 06/12/2020

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

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Measure K Charter School Facilities Committee

Project Recommendation Form for Consideration by CUSD Board of Trustees

GENERAL INFORMATION: Gym AV Equipment Addition Correction

Name of School	CORE Butte Charter School
Address of School	2847 Notre Dame Blvd
Contact Name	Mary Cox
Contact Phone/Email	530-809-4152
Year Established	2007
Charter Renewal Date	6-2024
CDS Code	04100410114991
Charter Number	0945
Website	corebutte.org

1. Type of Project:

- Planning
- Construction
- Health Safety (Including ADA)
- Modernization/Repair/Renovation/Improve
- Purchase or lease Project
- Other (including FF&E)

2. Project Narrative:

CORE Butte is working on building in AV equipment for the gymnasium. In order to make the equipment ADA compliant, and to complete the project CORE Butte will need to add additional funds to the project. This equipment will allow conferences, presentations, and community events to better utilize the gym space as more than just a gym. This will also allow the school to have sound equipment for sporting events.

This project was approved at the February 24, 2020 Measure K meeting. Unfortunately, the estimated project amount that was listed on the form was incorrect and did not match what the CORE Board of Directors request be submitted. The approved amount of \$20,000 is \$10,000 shy of the \$30,000 the CORE Board recommended and approved on February 27, 2020. This request is to correct the submission error.

3. Charter School Property Project Location: *(If project location is different from address above.)*

-
- a. Does your school currently operate on a CUSD School Site: yes no
 - b. Does your school lease property/buildings from a private owner: yes no

4. Current enrollment and ADA: 892/833

5. Financial Questions

- a. Was your prior annual audit report free of any negative findings? yes no
(if no, please explain)
- b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?
29.21%

6. Project Schedule

Please briefly describe the timeline for the project planning and completion.

The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be installed and ready to use before the end of the semester.

7. Preliminary Estimate (Cost)

	Round I	Round II
Allocation (revised)	\$1,243,689.00	\$1,544,531.00
Plus Funds Returned	\$2,502.50	
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Less Previously Allocated Funds (exps)	2,246.21	721.89
Less Current Project Funds Req.		10,000.00
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Documentation *(please indicate those completed)*

All Projects

- Project Narrative: general scope of work _____ *Included*
- Enrollment Capacity: Current Facility and/or Proposed _____ *Included*
- Preliminary Estimate (Cost) _____ *Included*
- Project Schedule _____ *Included*

Building/Modernization/Renovation Projects

- Feasibility Study and Site Review _____ *Included* ___ *Not Applicable*
- Enrollment Capacity: Current Facility and/or Proposed _____ *Included* ___ *Not Applicable*
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- Facility Assessment _____ *Included* ___ *Not Applicable*
- Schematic Drawing(s) *(areas of work)* _____ *Included* ___ *Not Applicable*
- CEQA Process Determination *(pre-CEQA-form)* _____ *Included* ___ *Not Applicable*
- Design Development Drawings _____ *Included* ___ *Not Applicable*
- Design or Bid Estimate _____ *Included* ___ *Not Applicable*
- Construction Documents _____ *Included* ___ *Not Applicable*

For Committee Use:

All necessary documents were included:

_____ **yes** _____ **no**

(if no: request for additional documentation)

CORE QUESTIONS:

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? 2/27/2020

MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL

Date of Committee Approval: _____

Attestation of Committee Secretary: _____

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Kevin Bultema at kbultema@chicousd.org or (530) 891-3000 x. 112*